

# School Swimming Coordinator

## RECREATION & SPORTS UNIT

The Christchurch City Council's Recreation & Sports Unit provides Christchurch's foremost recreational facilities, and plays a leading role in swim education across the city. This is your opportunity to join a highly motivated, professional team and coordinate the delivery of school swimming programmes.

The role will involve working in partnership with schools, aquatic facilities and transport providers so effective relationship management skills are essential. As the main contact for all school bookings, you will promote learn to swim programmes and provide customer service excellence. A knowledge and understanding of the education sector is desirable.

The successful applicant will be highly organised, proficient in administrative duties with excellent verbal, written and computer skills. Accuracy and attention to detail are a must. The ability to work collaboratively with others is essential as you will contribute to the development of Christchurch City Council's swim education programme.

If you are passionate about the sustainability of school swim education and improving students' swimming ability, we would like to hear from you.

**Applications close on: Wednesday 4th August 2010.**

Apply online at [www.jobs.ccc.govt.nz](http://www.jobs.ccc.govt.nz) alternatively for specific enquiries phone the Christchurch City Council Customer Service Centre on (03) 941 8999. Please quote vacancy number 5247. Online applications will be electronically acknowledged and further correspondence may be by email.



[www.jobs.ccc.govt.nz](http://www.jobs.ccc.govt.nz)

**Christchurch**  
City Council

